

IN THE SUPREME COURT OF TEXAS

Misc. Docket No. 04- **9102**

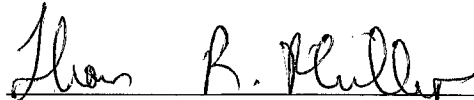
APPROVAL OF STANDING ORDER FOR COURT DOCUMENTS FILED VIA FACSIMILE TRANSMISSION IN THE 402nd JUDICIAL DISTRICT COURT IN WOOD COUNTY, TEXAS

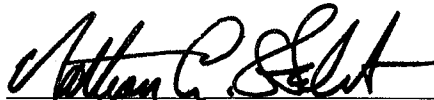
ORDERED that:

Pursuant to Rule 3a of the Texas Rules of Civil Procedure, the Supreme Court approves the attached standing order submitted to this Court by G. Timothy Boswell, judge of the 402nd Judicial District for Wood County.

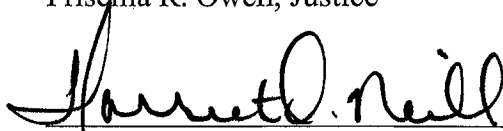
This Order shall be effective when recorded in the Minutes of the District Clerk of Wood County.

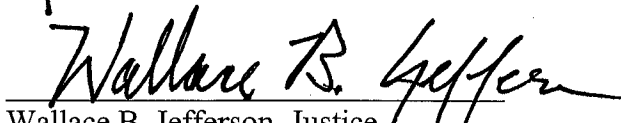
SIGNED AND ENTERED this 10th day of MAY, 2004.

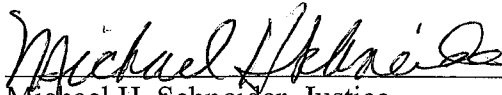

Thomas R. Phillips, Chief Justice



Nathan L. Hecht, Justice

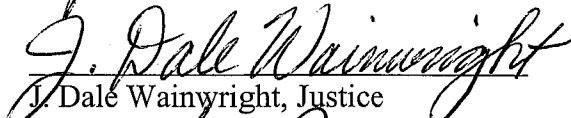

Priscilla R. Owen, Justice

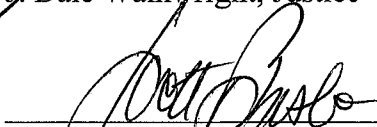

Harriet O'Neill, Justice


Wallace B. Jefferson, Justice


Michael H. Schneider, Justice


Steven Wayne Smith, Justice


J. Dale Wainwright, Justice


Scott Brister, Justice

Misc. Docket No. 9102

FILED

STANDING ORDER FOR COURT DOCUMENTS

FILED VIA FACSIMILE TRANSMISSION

2003 JAN 27 AM 10:29
NOVIS WISDOM CLERK
DISTRICT COURT
WOOD COUNTY, TEXAS

The Court ORDERS that the rules set out below shall apply for filing via facsimile transmission in the District Court of Wood County, Texas.

The District Clerk of Wood County, Texas, is authorized to accept for filing via facsimile transmission any document which might be filed in a court action except:

- a) returns of service on issuances;
- b) bonds;
- c) signed orders or judgments.

No documents transmitted via facsimile shall be accepted by the Clerk for filing until court costs and fees have been paid. Court costs and fees shall be paid by a payment method authorized by the Clerk. Documents tendered to the Clerk via facsimile transmission without payment of court costs and fees, or with incomplete information for payment, or which do not conform to applicable rules, will not be filed. If the Clerk rejects a filing, the Clerk will notify the sender as soon as practicable.

A facsimile transmitted document accepted for filing will be recognized as the original record of file or for evidentiary purposes when it bears the Clerk's official date and time file stamp.

Every document transmitted via facsimile for filing shall conform to the requirements for filing established by the Texas Rules of Civil Procedure, i.e., shall be on paper measuring approximately 8-1/2x11 inches, shall be signed individually by the party or the party's attorney of record, and shall contain that individual's State Bar of Texas identification number, if any, address, telephone number and facsimile number. The quality of the original hard copy shall be clear and dark enough to transmit legibly.

The sender shall maintain the original of the document with original signature affixed as required by Section 51.806, Texas Government Code.

A cover sheet must accompany every transmission which shall:

- a) clearly identify the sender, the documents being transmitted, and the number of pages;
- b) have clear and concise instructions concerning issuance of other requests; and
- c) have complete information on the payment authorization for court costs and fees.

The Clerk upon receipt of an electronically transmitted document shall verify the completeness of the transmission.

No citation or writ bearing the official seal of the court may be transmitted via facsimile.

Facsimile transmission of a document does not constitute filing. Filing is complete when the Clerk's official date and time stamp is affixed to the document.

SIGNED this the 26 day of January, 20 03.



JUDGE PRESIDING

FILED

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