

IN THE SUPREME COURT OF TEXAS

Misc. Docket No. 9144

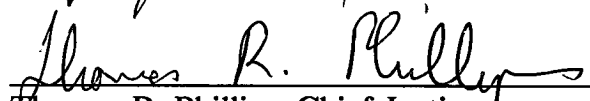
**ADOPTION OF RULES FOR BEE COUNTY
FOR RECEIVING AND FILING
ELECTRONICALLY TRANSMITTED COURT DOCUMENTS**

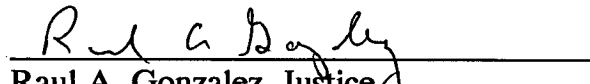
ORDERED:


At the request of the District Clerk of Bee County, the attached rules are adopted governing the procedure for the District Clerk of Bee County to receive and file electronically transmitted court documents. TEX. GOV'T CODE §§ 51.803, 51.807.


This Order shall be effective when recorded in the Minutes of the District Courts of Bee County, and upon compliance with Texas Rule of Civil Procedure 3a.


SIGNED AND ENTERED this 5th day of July, 1995.

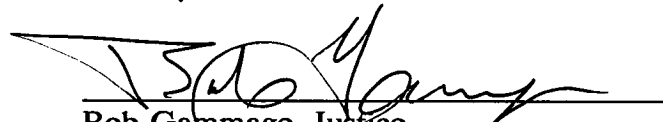

Thomas R. Phillips, Chief Justice

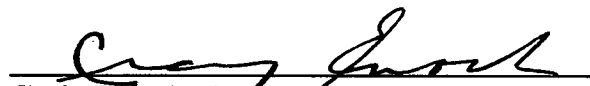

Raul A. Gonzalez, Justice


Jack Hightower, Justice



Nathan L. Hecht, Justice


John Cornyn, Justice


Bob Gammage, Justice


Craig Enoch, Justice


Rose Spector, Justice


Priscilla R. Owen, Justice

**RULES GOVERNING THE PROCEDURE FOR THE
DISTRICT CLERK OF BEE COUNTY
TO RECEIVE AND FILE
ELECTRONICALLY TRANSMITTED COURT DOCUMENTS**

The following rules govern the procedure for the District Clerk of Bee County, Texas, to receive and file electronically transmitted court documents.

1. The clerk is authorized to accept for filing via electronic transmission any document which might be filed in a court action except: (a) returns of service on issuances; (b) bonds; (c) original petitions.

2. Documents electronically transmitted for filing will be received by the clerk on a plain paper facsimile, thereby rendering the copy of archival quality. No document printed on thermal paper shall be filed.

3. No document electronically transmitted shall be accepted by the clerk for filing until court costs and fees have been paid. Court costs and fees may be paid in advance or through special arrangements with the clerk. Documents tendered to the clerk electronically without payment of court costs and fees, or with incomplete information on the charge authorization or request, or which do not conform to applicable rules, will not be filed.

4. A fee schedule for electronic filing shall be adopted annually by the clerk and approved by the local courts.

5. An electronically transmitted document accepted for filing will be recognized as the original record for file or for evidentiary purposes when it bears the clerk's official date and time file stamp.

6. Every document electronically transmitted for filing shall conform to the requirements for filing established by the Texas Rules of Civil Procedure, i.e., shall be on paper measuring approximately 8 1/2 x 11 inches, shall be signed individually by the party or the party's attorney of record, and shall contain that individual's State Bar of Texas identification number, if any, address, telephone number and telecopier number. The quality of the original hard copy shall be clear and dark enough to transmit legibly.

7. The sender shall maintain the original of the document with original signature affixed as required by section 51.806, Texas Government Code.

8. A cover sheet must accompany every transmission which shall: (a) clearly identify the sender, the documents being transmitted, and the number of pages; (b) have clear and concise

instructions concerning issuance or other request; and (c) have complete information on the escrow account debit for court costs and fees.

9. The clerk upon receipt of an electronically transmitted document shall verify the completeness of the transmission.

10. The clerk when satisfied that the transmission is complete shall confirm the escrow account debit and note the authorization code on the cost receipt. Thereafter, the documents tendered electronically shall be deemed accepted for filing and the clerk shall affix the clerk's official date and time file stamp to the document.

11. If the transmission is found to be incomplete or court costs or fees, if required, are not paid, the clerk will notify the sender as soon as practicable that the transmission has not been filed and the reason.

12. After filing an electronically transmitted document the clerk will electronically transmit to the sender an acknowledgment of the filing, together with cost receipt, if any.

13. No citation or writ bearing the official seal of the court may be transmitted electronically.

14. Electronic transmission of a document does not constitute filing. Filing is complete when the clerk's official date and time file stamp is affixed to the document.

15. Each page of any document received by the clerk will be automatically imprinted with the date and time of receipt. The date and time imprinted on the last page of a document will determine the time of receipt but not the time of filing. Transmission completed during a normal business day before 5:00 p.m., and accepted for filing, will be filed on the day of receipt. Transmission completed after 5:00 p.m., on weekends or holidays, will be verified and filed before 10:00 a.m. on the first business day following receipt of transmission. The sender is responsible for determining if there are any changes in normal business hours.

APPROVED AND ADOPTED THIS 25th DAY OF May, 1995.

Ronald M. Yeager JUDGE, 36TH JUDICIAL DISTRICT COURT
HONORABLE RONALD M. YEAGER

Joel Johnson JUDGE, 156TH JUDICIAL DISTRICT COURT
HONORABLE JOEL JOHNSON

Alonzo T. Rodriguez JUDGE, 343RD JUDICIAL DISTRICT COURT
HONORABLE ALONZO T. RODRIGUEZ



THE SUPREME COURT OF TEXAS

CHIEF JUSTICE
THOMAS R. PHILLIPS

POST OFFICE BOX 12248 AUSTIN, TEXAS 78711

TEL: (512) 463-1312

FAX: (512) 463-1365

CLERK
JOHN T. ADAMS

EXECUTIVE ASS'T.
WILLIAM L. WILLIS

ADMINISTRATIVE ASS'T.
NADINE SCHNEIDER

JUSTICES
RAUL A. GONZALEZ
JACK HIGHTOWER
NATHAN L. HECHT
JOHN CORNYN
BOB GAMMAGE
CRAIG ENOCH
ROSE SPECTOR
PRISCILLA R. OWEN

July 6, 1995

Ms. Margie Carter
District Clerk
Post Office Box 666
Beeville, Texas 78104-0666

Dear Ms. Carter,

Please find enclosed, a copy of the order of the Supreme Court that approved an rules for receiving and filing electronically transmitted documents by you in Bee County.

Sincerely,

SIGNED

John T. Adams
Clerk

Encl.

cc: Hon. Olin B. Strauss
4th Admin Judicial Rgn

Hon. Ronald M. Yeager

Hon. Joel Johnson

Hon. Alonzo T. Rodriguez

County Clerk

Supreme Court Adv Committee

Mr. Raymond Judice
Office of Court Admin

State Law Library