

**GUARDIANSHIP CERTIFICATION ADVISORY BOARD**  
**Minutes of Meeting**

Office of Court Administration  
Tom C. Clark Building  
205 W. 14<sup>th</sup> Street, Rm. 605  
Austin, Texas 78701  
Tuesday, June 23, 2015  
(1:00 p.m. Until Adjournment)

The meeting of the Guardianship Certification Advisory Board was called to order by Jamie MacLean, Presiding Officer, at 1:09 p.m. Presiding Officer Jamie MacLean was present at the meeting. Judge Gladys Burwell, Judge Chris Wilmoth, Jason Armstrong, and Toni Rhodes Glover attended by teleconference. The staff members present were Jeff Rinard, Lesley Ondrechen, Michele Henricks, Scott Gibson, Jilian Stengle, Veena Mohan and Tyees Holcombe.

Mr. MacLean gave opening remarks and welcomed the Board members.

Mr. MacLean acknowledged the prior meeting minutes. The Board reviewed and voted to approve the Board minutes from the March 19, 2015 Guardianship Certification Advisory Board meeting.

Jeff Rinard consulted with members of the Guardianship Certification Advisory Board on a Guardianship Certification application, under JBCC Rule 3.6(a), for applicant Diane Owens. The director consults with the Board when a guardianship application does not clearly meet the experience or education requirements. The Advisory Board members considered Mrs. Owens' application for Guardianship Certification. The Advisory Board voted to recommend that Mrs. Owens does have the appropriate level of experience for certification, and to approve the application when she passes the required examination. The Board convened in closed session during this agenda item to discuss the applicant's previous examination. Mrs. Owens was present at the meeting and spoke to the Board during closed session.

The Advisory Board reviewed and discussed the two public comments on the newly proposed Guardianship Code of Ethics which was combined with the current Guardianship Certification Minimum Standards. The comments were sent in by James Taylor and Donna Baugh. The Board voted to make changes and amend the Code based on several of the public comments. The Board voted to approve and recommend the proposed Code of Ethics with amendments to the Commission, at the JBCC meeting on August 7, 2015. Upon approval by the JBCC the Code will be sent to the Supreme Court for adoption.

Jeff Rinard gave an overview on the development of a new JBCC penalty matrix for all professions which will create consistency for the JBCC when imposing penalties and sanctions for violations of the law, rules or codes of ethics. Scott Gibson will begin the process of drafting and developing the penalty matrix.

A future meeting date was not selected.

Diane Owens, William Owens, and Ramona Brush attended the meeting. Diane Owens addressed the Board during agenda Item IV on the review of her application.

The meeting was adjourned at 2:55 p.m.

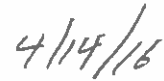
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**Jamie MacLean**  
**Presiding Officer**



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**Date**