



## TEXAS FORENSIC SCIENCE COMMISSION

*Justice Through Science*

---

### **FSC LICENSING ADVISORY COMMITTEE**

#### **MEETING AGENDA**

**December 12, 2016 10:00 AM**

Omni Austin Southpark  
4140 Governor's Row  
Austin, Texas 78744

**The Commission may meet in closed session on any item listed below, if authorized by the Texas Open Meetings Act, Texas Government Code Annotated, Chapter 551. During this meeting, the Commission may consider and take action on the following items. The Commission may have a morning break, a lunch break, and an afternoon break if necessary.**

1. General updates from November 3, 2016 Licensing Advisory Committee meeting including review and adoption of minutes from November 3, 2016 meeting. (Hilbig)
2. Administrative update (outstanding reimbursements, status of licensing program software acquisition, including presentation from iMIS software provider Advanced Solutions, progress on web design and processing of fees, Commission Legislative Appropriations Request update). (Garcia/Savage/Adams)
3. Appointment of new Commissioners and resulting changes to Licensing Advisory Committee defense seat. (Hilbig)
4. Discussion of proposed educational and training statutory requirements for each accredited forensic discipline for which licensing will be required, including potential waivers for certain requirements. (Hilbig)
5. Discussion of proposed general exam requirement, including potential exam developer agreements, topics, structure and administration of the exam. (Hilbig)
6. Discussion of proposed voluntary license for unaccredited disciplines and private practitioners not working in an accredited laboratory. (Hilbig)
7. Discussion of proposed knowledge-based competency criteria recommended for each accredited discipline, including process for laboratories to confirm examiners have satisfied the criteria on their knowledge-based competency exams. (Hilbig)
8. Review and discussion of revisions to proposed license discipline categories and subcategories chart. (Hilbig)

9. Review and discussion of revisions to component requirements matrix for each forensic discipline. (Hilbig)
10. Update from the Texas Association of Crime Laboratory Directors, including discussion of any comments and feedback related to the program summary, proposed program timeline, proposed requirements matrix, and proposed general forensic licensing exam. (Roger Kahn)
11. Discussion of legislative recommendations, revisions and/or clarifications to the statutory licensing requirement and report to legislature for 85<sup>th</sup> Legislative Session. (Hilbig/Garcia)
12. Discussion of funding necessary to fulfill the licensing mandate including the cost of examinations, Forensic Science Commission application processing fees, continuing education requirements and renewal or re-certification costs. (Hilbig/Garcia)
13. Discussion of the provisional licensing issue and the forensic disciplines for which a provisional license may be necessary. (Hilbig)
14. Discussion of temporary licensing issue for examiners who primarily practice out of state, but occasionally testify in Texas and legislative recommendations regarding the same. (Hilbig)
15. Discussion of the “technician” license sub-category for each accredited forensic discipline and definition of “technician.”
16. Discussion of issues related to licensing exemptions and/or grandfathering for examiners who retire or leave the forensic science profession but are called back to testify. (Hilbig)
17. Development and discussion of next steps to fulfill statutory requirements contained in Tex. Code Crim. Proc. art. 38.01 § 4-a (b)-(f), including questions received from community. (Hilbig)
18. Report from various recent and upcoming conferences and/or meetings related to distribution of information on the development of the licensing program, including abstract submission on the state of examiner licensing in Texas submitted for the 44<sup>th</sup> Annual ASCLD Symposium April 30-May 4. (Garcia/Savage)
19. Consider proposed agenda items for next meeting.
20. Schedule and location of future meetings.
21. Hear public comment.
22. Adjourn.