

Citation by Publication Public Information Website Instructions



1. Public Information Website Access

1.1 <https://www.txcourts.gov/oca/>

1.2 Select the Judicial Data drop down and choose Citation by Publication - See the red arrow in figure 1 below

1.3 After selecting Citation by Publication, you will be redirected to Citation by Publication information page - See figure 2

1.4 Select Public Access button to be redirected to the Citation by Publication | Public Information System – See figure 2 A

Figure 1

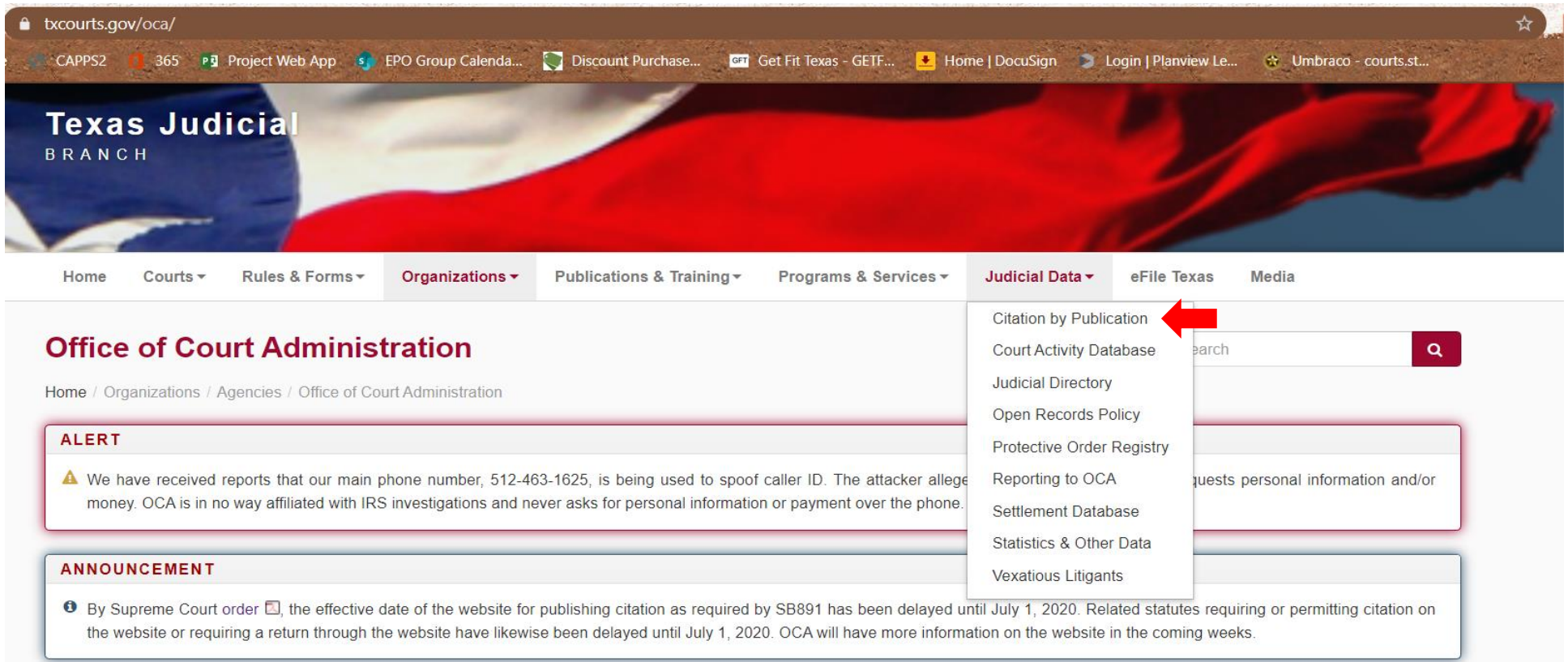


Figure 2

Texas Judicial
BRANCH

Home Courts ▾ Rules & Forms ▾ Organizations ▾ Publications & Training ▾ Programs & Services ▾ **Judicial Data ▾** eFile Texas Media

Citation by Publication

Home / Judicial Data / Citation by Publication

Site Search

ANNOUNCEMENT

i The **Citation by Publication** section of our website is under construction.

[Order Delaying Effective Date of Amendments to Texas Rules of Civil Procedure 116 and 117 and Website for Service of Process](#)

CBP HOME

- ▶ Clerk Information & Instructions
- ▶ Attorney Information
- ▶ Public Instructions
- ▶ Laws & Rules

The Office of Court Administration is developing a website for the posting of citations and other public or legal notice required to be posted on the website or requested to be posted by a court or court clerk. The website is being developed pursuant to Senate Bill 891 (86th Legislature, Regular Session, 2019) which requires OCA to develop and maintain a searchable website that includes citations and other related public or legal notices required to be posted by law to effectuate service of citation by publication. The documents are uploaded by district or county clerks or court staff and are fully searchable by the public.

Due to constraints resulting from COVID-19 restrictions, the Supreme Court of Texas in Miscellaneous Order No. 20-9068 delayed implementation of the website until July 1, 2020. The Supreme Court has also delayed until July 1, 2020 the implementation Texas Rules of Civil Procedure 116 and 117 which address citation by publication using the OCA's website.

Figure 2A



OR

Access the Citation by Publication | Public Information System Online:

<https://courtal.txcourts.gov/>

2 Searching by name on the Public Information Website

2.1 Search by Name – See figure 3

Figure 3

[Home](#) / Citation by Publication and Notices

Search for Citation by Publication and Notices

Name

Cause Number

2.2 Search Result by Name – See figure 4

Figure 4

Home / Citation by Publication and Notices

Search for Citation by Publication and Notices

Name Cause Number

[Clear filters](#)

Show entries

Name	Cause Number	Publication End Date		
Jonathan Zenn	D-1-PB-20-000301	6/30/2020	Notice is hereby given that original Letters Testa....	View

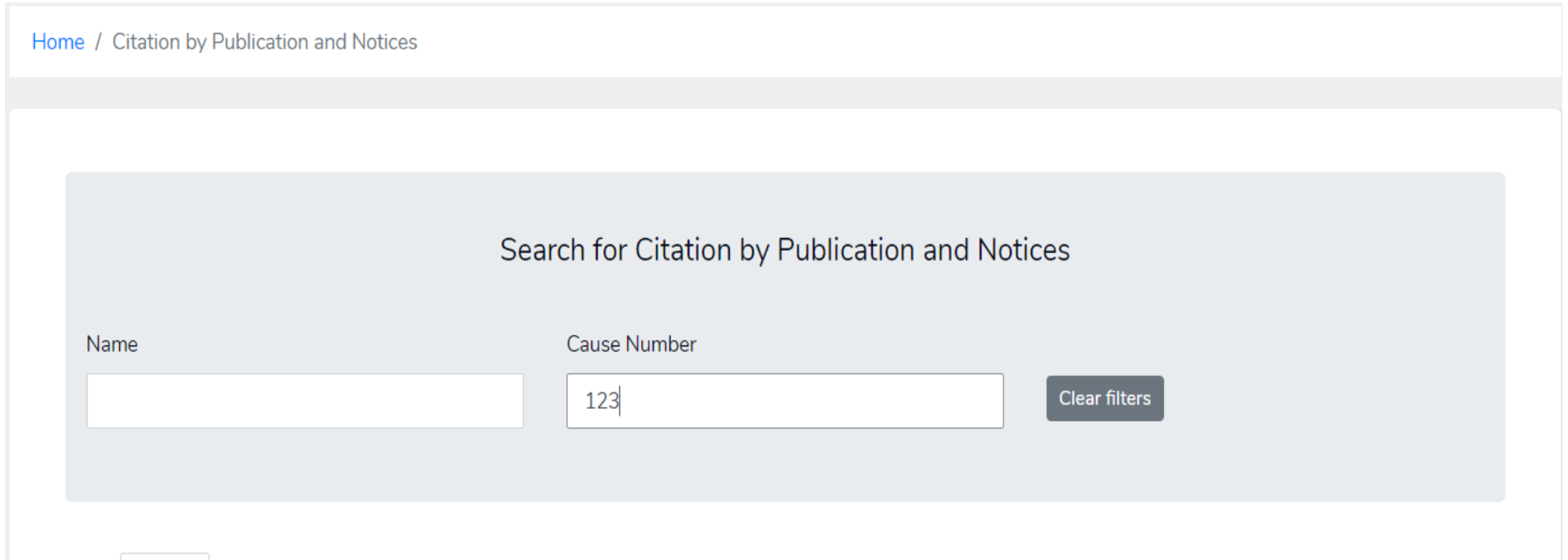
Showing 1 to 1 of 1 entries (filtered from 20 total entries)

[Previous](#) **1** [Next](#)

Searching by cause number on the Public Information Website

2.3 Search by Cause Number – See figure 5

Figure 5



The screenshot shows a web interface for searching citations. At the top left, there is a breadcrumb trail: [Home](#) / [Citation by Publication and Notices](#). The main content area is a light gray box with the title "Search for Citation by Publication and Notices". Below the title, there are two input fields: "Name" and "Cause Number". The "Cause Number" field contains the text "123". To the right of the "Cause Number" field is a dark gray button labeled "Clear filters".

2.4 Search Results by Cause Number – See figure 6

Figure 6

[Home](#) / Citation by Publication and Notices

Search for Citation by Publication and Notices

Name

Cause Number

[Clear filters](#)

Show entries

Name	↑↓	Cause Number	↑↓	Publication End Date	↑↓	
Lyric Monet		123-PJ-M587152		6/29/2020		Notice is hereby given that original Letters Testa.... View
Test		1234567890		7/1/2020		Check for Review View

3 View Mode | Viewing a Submitted Citation by Publication

3.1 After a search has been completed you may choose to view what was submitted – See the red arrow in figure 7

Figure 7


Home / Citation by Publication and Notices

Search for Citation by Publication and Notices

Name Cause Number

[Clear filters](#)

Show entries

Name	Cause Number	Publication End Date		
Jonathan Zenn	D-1-PB-20-000301	6/30/2020	Notice is hereby given that original Letters Testa....	View 

Showing 1 to 1 of 1 entries (filtered from 20 total entries)

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