

Approved 10/2/20
Jr. B. Ailes Presiding Judge
6th Region

**Jury Trial Addendum to COVID-19 Pandemic Operating Plan
for the Judiciary of Crockett, Pecos, Reagan,
Sutton and Upton Counties**
Effective on and after October 1, 2020

This Addendum fulfills the requirements of the Office of Court Administration and the Emergency Orders issued by the Supreme Court of Texas and the Texas Court of Criminal Appeals, and applies to all in-person jury proceedings within Crockett, Pecos, Reagan, Sutton and Upton Counties.

General

1. All judges shall comply with and enforce the requirements of the COVID-19 Pandemic Operating Plan for the Judiciary of Crockett, Pecos, Reagan, Sutton and Upton Counties ("the Operating Plan").
2. Justice courts are prohibited from conducting in-person jury proceedings until the Supreme Court permits such proceedings, and thereafter shall do so only in accordance with the Operating Plan and this Addendum.
3. Except for criminal cases where confinement in jail or prison is a potential punishment, judges may conduct remote jury proceedings, so long as the court follows the requirements of the hearings on objections or motions section below and ensures that all potential and selected jurors have sufficient access to technology. Judges may conduct remote jury proceedings in a criminal case where confinement in jail or prison is a potential punishment only with appropriate waivers and consent obtained on the record from the defendant and the prosecutor.

Mandatory Jury Proceeding Approval Process

1. Judges wishing to conduct a jury proceeding must obtain approval to proceed from the local administrative district judge and Regional Presiding Judge. Without such approval, all jury proceedings are prohibited.
2. Judges presiding over any scheduled in-person jury proceedings shall, 7-10 days prior to the start of any in-person proceeding, provide to the local administrative district judge, the county judge, and the local health authority, via e-mail, the date, time, type of trial (civil or criminal), length, location, and number of anticipated participants. The local administrative district judge will consult with the local public health authority to determine whether it is safe and appropriate for the jury proceeding to take place.
3. If approved by the local administrative district judge, the proposal shall be referred to the regional presiding judge for consideration and approval.

Hearings on Objections or Motions Related to In-Person and Remote Jury Proceedings

1. Parties shall be permitted to file written objections or motions related to scheduled jury proceedings. Such objections or motions shall be filed at least 10 days prior to the start of the proceedings, to the extent possible. Courts shall liberally grant objections or motions requesting accommodations for vulnerable and highly vulnerable participants.

Objections and motions shall be considered by the judge as soon as practicable, and may take place remotely.

Communication Protocols

Each judge presiding over a scheduled in-person jury proceeding will require the parties to immediately inform the court if any participant in the jury proceeding, including attorneys, parties, attorney support staff, or witnesses, has tested positive for COVID-19 within the previous 30 days prior, currently has symptoms of COVID-19, or has had recent known exposure to COVID-19.

Summoning Jurors

1. The court or clerk shall direct all summoned jurors to review the Operating Plan and this Addendum prior to appearing for any in-person proceeding.
2. Judges shall to the extent possible use juror questionnaires for qualification, exemptions, and voir dire, to minimize the length of jury selection and size of the jury panel.
3. Excuses or requests to reschedule from in-person prospective jurors who have been potentially exposed, who are symptomatic, and who are vulnerable or live with someone vulnerable to COVID-19 will be liberally granted.

Location for Jury Selection, Trial, and Deliberation

1. The following locations have sufficient space to permit adequate social distancing and will be used for in-person jury proceedings:³
 - a. Jury Qualification: shall be conducted online or by questionnaire.
 - b. Voir Dire: approved auxiliary facilities or district courtroom.
 - c. Trial: In the district courtroom of the county of venue or approved auxiliary facility.
 - d. Jury Deliberation: In the district courtroom of the county of venue or approved auxiliary facility.
2. Courthouse security for each location shall ensure that all aspects of the Operating Plan are strictly followed at each location identified above.

Screening of Inmates

Incarcerated participants must be screened by jail/prison personnel prior to transport to the location of the court proceeding. Any known exposure, symptoms, or COVID-19 positive test results within the past 30 days will be reported to the judge presiding over the jury trial prior to the removal and transport of the participant from the jail/prison.

Social Distancing

Special attention will be paid by courts to ensure adequate social distancing and managed exits of individuals during breaks, especially when dismissing large groups of people for

³ Courts who may need to hold proceedings outside of the courthouse should review Chapter 292 of the Local Government Code (related to having an auxiliary facility designated as a courthouse) and Government Code Sections 24.033(b) (district courts), 26.009(b) (constitutional county courts), 27.0515 (justice courts), 29.015 (municipal courts), and 30.000123 (municipal courts of record)—relating to designating alternative locations for proceedings.

a break. Groups should be dismissed in small increments so as to avoid violation of the social distancing requirements of the Operating Plan near entrances and exits.

Alternate Jurors

Each judge with an approved in-person jury proceeding shall where possible select at least two alternate jurors for jury trials anticipated to exceed five consecutive days.

Arrangement of Courtroom

The courtroom shall be arranged so as to minimize possible exposure to court participants and maintain the required social distancing.

Microphone Protection Protocols

1. Judges will limit the shared use of microphones during the jury proceeding.
2. Microphone shall not be passed between participants unless disinfected between users.
3. Disposable microphone should be placed on shared microphones and changed between each user, when possible.

Exhibit/Evidence Management

1. Judges shall require digital exhibits, rather than physical or paper exhibits, to the maximum extent possible.
2. When physical or paper exhibits cannot be avoided, judges will project these exhibits where possible and otherwise limit passing the exhibit among court participants.
3. Gloves shall be made available to jurors for use in handling such exhibits.

Witnesses

1. Judge will inquire whether witnesses to the proceedings have COVID-related issues.
2. To the degree constitutionally permissible or with the consent of the parties, judges will permit witnesses to testify remotely via videoconference, especially if that witness has symptoms of or a recent positive test for COVID-19, has been recently exposed, or is vulnerable to contracting COVID-19.

Food Precautions

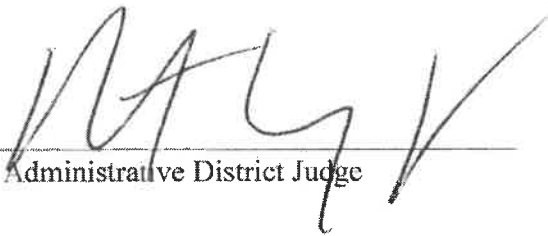
Courts that provide food to jurors or other participants during a jury proceeding will ensure individual food portions, such as individually boxed meals, are provided.

Cleaning

1. In addition to the requirements of the previously submitted in-person Operating Plan, frequent cleaning protocols in the courtrooms and facilities will be maintained throughout the jury proceeding as appropriate.
2. Shared spaces such as witness stands, seating in the gallery, and seating during qualification/voir dire will be cleaned during transitions of those spaces.
3. Seats for members of the jury panel and selected jurors will be assigned to reduce potential transmission and the need for more frequent cleaning.

I have attempted to confer with the local health authority and all judges of courts with courtrooms in the court building regarding this Addendum to the Operating Plan, and considered their input. I will endeavor to ensure that the judges of courts with facilities covered by this Addendum conduct proceedings consistent with herewith.

Date: September 30, 2020


Local Administrative District Judge